

# KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL

MARCH 26, 2018 8:30 A.M. TO 10:00 A.M.

Kern Emergency Operations Center  
2601 Panorama Drive, Building B, Bakersfield CA 93306

## SUMMARY OF PROCEEDINGS

1. **CALL MEETING TO ORDER, BRIAN MARSHALL, CHAIR** – The meeting was called to order at 8:35 a.m.

- a. Self introductions –

### Voting Members:

- Associate Hospital Administrator Benjamin Andersen for Russell Judd, CEO, Kern Medical
- Matt Constantine, Director, Department of Public Health
- Fiscal/Policy Analyst Brent Currie for Ryan Alsop, County Administrative Officer
- Donna Fenton, Director, Environmental Health
- Brian Marshall, Fire Chief and Emergency Services Director
- Lito Morillo, Director, Aging & Adult Services Department
- Administrative Coordinator Veronica Munoz for Bill Walker, Director, Behavioral Health and Recovery Services Department
- Chief Deputy Director Cindy Uetz for Dena Murphy, Director, Department of Human Services
- Donny Youngblood, Sheriff-Coroner

### Non-Voting Members:

- Chief Deputy County Counsel Gurujodha Khalsa for Mark Nations, Kern County Counsel
- Field Representative Cheryl Taylor for Mike Maggard, Chairman, Board of Supervisors

### Others:

- Amy Barber, Program Specialist II, Fire Department-OES
- Wendy Benson, Administrative Coordinator, Fire Department-OES
- Shawn Whittington, Fire Battalion Chief

- b. Approve, receive and file Summary of Proceedings for December 18, 2017, meeting –

Motion by Mr. Andersen, seconded by Mr. Constantine, to approve, receive, and file the summary. All Ayes.

## 2. PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Council at a later meeting. Also, the Council may take action to direct the staff to place a matter of business on a future agenda. Speakers are limited to two minutes. Please state your name before making your presentation. – None

## 3. COUNCIL MEMBER PRESENTATIONS

- a. **BRIAN MARSHALL, FIRE CHIEF & DIRECTOR OF EMERGENCY SERVICES, ITEMS** –

1. Presentation on KCFD response to Hurricane Maria incident –

***RECOMMENDED ACTION - Receive report***

Fire Battalion Chief Shawn Whittington shared his experiences as a member of a federal Incident Management Team deployed to Puerto Rico following Hurricane Maria last year. Chief Marshall said that he asked Battalion Chief Whittington to share his experiences to illustrate the importance of disaster preparedness. In a disaster, Kern County may be on its own for quite a while before resources arrive. Chief Marshall discussed ongoing work on disaster preparedness-related action items such as plans to secure and distribute items such as food, water, and fuel. He noted that the Emergency Operations Plan will soon be updated and opined that it may be time to shift the focus from a dam failure scenario to an earthquake scenario.

After discussion, motion by Mr. Constantine, seconded by Mr. Morillo, to receive report. All Ayes.

2. Status update on Threat and Hazard Identification and Risk Assessment (THIRA) planning project –

***RECOMMENDED ACTION – Receive report***

Chief Marshall reported that a Request for Proposal (RFP) was recently issued to hire a Homeland Security Grant-funded consultant to facilitate the County's Threat and Hazard Identification and Risk Assessment (THIRA). The purpose of the THIRA is to help Kern County to map its risks to its core capabilities to determine what it needs to prepare for, what shareable resources are required in order to be prepared, and what actions could be employed to avoid, divert, lessen, or eliminate a threat or hazard. Chief Marshall indicated that proactively completing a THIRA might aid the County as it pursues grant funds to undertake various prevention or mitigation initiatives.

After discussion, motion by Mr. Constantine, seconded by Sheriff Youngblood, to receive report. All Ayes.

3. Report on planned Operational Area wide exercise for Great Shakeout in October 2018 –

***RECOMMENDED ACTION – Receive report***

Chief Marshall reported that the Kern County Operational Area Advisory Committee is working with its members to conduct an Operational Area-wide exercise. Each member will participate but on a sliding scale, to the level to which they feel comfortable. Chief Marshall noted that many jurisdictions plan to focus on communications; e.g., contacting their staff, the EOC, etc., via radio, telephone, and so on.

After discussion, motion by Sheriff Youngblood, Mr. Constantine, to receive report. All Ayes.

4. Report on County planning for public preparedness campaign during National Preparedness Month in September 2018 –

***RECOMMENDED ACTION – Receive report***

Chief Marshall discussed a couple of grant-funded initiatives planned for National Preparedness Month. Ten, 30-second Public Service Announcements will be produced to be aired on KGOV and other local television stations. Topics to be covered will be shutting off natural gas, food safety, disaster medications, disaster supplies, disaster preparedness for animals, earthquake safety, house fire safety, flood safety, ReadyKern, and the County's disaster preparedness program. The PSAs will be translated into Spanish and American Sign Language (ASL). In addition, staff are in the early stages of collaborating with CSU Bakersfield on a couple of preparedness fairs. The first fair would be targeted to schoolchildren; the second fair the next day would be targeted to the general public. In addition to the usual first responder agencies, the County's Community Emergency Response Teams (CERTs) and Kern Medical Reserve Corps (KMRC) will be invited to participate.

After discussion, motion by Mr. Constantine, seconded by Sheriff Youngblood, to receive report. All Ayes.

5. Report on enhanced County capability for Mass Care and Sheltering support for persons with disabilities –

***RECOMMENDED ACTION – Receive report***

Chief Marshall reported on efforts to enhance County capability for mass care and sheltering support for persons with disabilities. He noted that grant funds were used to stock three trailers with items to support persons with a variety of disabilities during mass care shelter operations and strategically stage them within the County. Chief Marshall reported that grant funds were also used to purchase a double-unit accessible shower/bathroom trailer, which will ensure that County sheltering operations meet accessibility standards. He indicated that he will report on these and other efforts to enhance County disaster response capability for persons with disabilities to the Board of Supervisors at the April 10<sup>th</sup> meeting.

After discussion, motion by Mr. Constantine, seconded by Ms. Fenton, to receive report. All Ayes.

6. Status update on Kern Operational Area Advisory Committee projects –

***RECOMMENDED ACTION – Receive report***

Chief Marshall reported that the Kern County Operational Area Advisory Committee continues to meet and that the Committee has made great inroads with City Managers throughout the County. He noted that the City Managers group has committed to holding its monthly meetings at the Kern OA EOC. Chief Marshall mentioned that progress has been made on disaster response Mutual Aid Agreements and five-year Annual Operating Plans (AOPs). He noted that the AOPs will list jurisdictional resources, radio frequencies, and contact information. Chief

Marshall announced that the joint meeting of the Advisory Committee and Emergency Council will take place as the previously scheduled June 25, 2018, Council meeting. The joint meeting will be held in the Education Center at the Public Health Services Building.

After discussion, motion by Mr. Constantine, seconded by Mr. Morillo, to receive report. All Ayes.

**b. GEOFFREY HILL, INTERIM DIRECTOR, GENERAL SERVICES DEPARTMENT**

1. Report of continuity of power capabilities via generator capacity and load testing for County facilities –

***RECOMMENDED ACTION*** – *Receive report*

Postponed.

**4. EMERGENCY SUPPORT FUNCTION ANNOUNCEMENTS OR REPORTS –**

On their own initiative, Council members may make an announcement or report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Government Code Section 54954.2[a]) –

Ms. Uetz asked about the status of the newly developed GIS system approved by the Council in June 2017 to provide situational awareness during disaster response. Mr. Constantine reported that the system is operational. He indicated that a training manual has been created and five or six users have been fully trained. Mr. Constantine noted that GIS mapping will be incorporated into the next exercise.

**5. NON-VOTING MEMBER ANNOUNCEMENTS OR REPORTS – None**

**6. ADJOURNMENT** – The meeting was adjourned at 9:25 a.m.

**AMERICANS WITH DISABILITIES ACT** (Government Code Section 54953.2)

The Kern County Emergency Council is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Emergency Council may request assistance at the Kern County Fire Department, Office of Emergency Services, located at 2601 Panorama Drive, Building “B”, Bakersfield, California or by calling the Emergency Services Manager at 661-873-2604. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternate formats. Requests for assistance should be made five working days in advance of a meeting whenever possible.

**2018 Emergency Council Meeting Schedule**

Date	Location
March 26, 2018	Kern Emergency Operations Center
June 25, 2018	Kern Public Health Department (see note below)
September 24, 2018	Kern Emergency Operations Center

December 17, 2018

Kern Emergency Operations Center

**Note:** June 2018 meeting will be joint meeting with Kern Op Area Advisory Committee

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 26, 2018					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
<b>OPEN REFERRALS</b>					
12/17/2012	3.a	Kern County Fire Dept	Develop and present for approval CERT program guidelines for teams throughout the Kern Operational Area	3/18/2013	
12/17/2012	3.b	Kern County Fire Dept	Develop and present for approval Continuity of Operations Plan (COOP)	Unspecified	
12/17/2012	4.a.3	Office of Emergency Services	The Council directed Kern OES to research and report on EAS notification gaps to Spanish-speaking residents and persons in the Deaf or Hard of Hearing community.	3/18/2013	
<b>COMPLETED REFERRALS</b>					
02/26/2007	6a.	Office of Emergency Services	The Council authorized distribution of the [Pandemic Influenza] Continuity of Operations report and the related summary [to cities].	Unspecified	03/15/2007
05/21/2007	3b.	Office of Emergency Services	Chief Thompson indicated that staff would distribute the list of recommended action items [for Pandemic Influenza Continuity of Operations planning] to the Management group.	Unspecified	05/23/2007
05/21/2007	7.	Fire Department/County Administrative Office	Chief Thompson indicated that he would work with the County Administrative Office to ensure that the importance of developing plans for continuity of operations in the event of disasters is communicated to all County departments.	Unspecified	05/05/2009 10/15/2009
05/21/2007	5a.	Fire Department/Sheriff's Department/Information Technology Services	The Council agreed to ask Fire Department and Sheriff's Department staff to work with Information Technology Services to investigate interoperable, multi-media Reverse 911 system alternatives.	Unspecified	11/18/2008
08/20/07	4b.		Chief Thompson indicated that staff would continue to examine issues related to a Reverse 911 system. He noted that staff would form a subcommittee to continue		

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			the examination process. In addition, input from potential stakeholders, including but not limited to County departments and incorporated cities, would be solicited. Chief Thompson asked those interested in participating on the subcommittee to contact him or Ms. Armstrong.		
08/20/07	4c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> Mr. Errea suggested that staff prepare an EOP status report for the Board of Supervisors.	Unspecified	08/26/2008
			<u>Kern County/Operational Area functional exercise.</u> Chief Thompson asked Council members to inform him of any scheduling conflicts during that time frame [the week of January 14 or January 21, 2008].	Unspecified	01/24/2008
08/20/07	7b.a.	Financial Donations Management Work Group, through the Personnel Department	<u>Financial Donations Management Report.</u> Chief Thompson suggested that the work group identify the issues and recommend policies and procedures [related to donations management]. He noted that the current EOP does not include donations management policies and procedures.  Mr. Quinn said that the work group would prepare a full range of donations management alternatives.	Unspecified	03/24/2008
08/20/2007	7c.	County Administrative Office	Mr. Errea noted that ITSD [Information Technology Services Division] staff successfully tested a mainframe backup system with San Luis Obispo County. He indicated he would ask County Public Information Officer Holly Vogel to find out more about the test. <b>Update: Test is completed annually; no problems have been identified. Per ITSD Data Services/Telecommunications/Operations Division Chief Charles Anderson, the last date was March 12, 2010.</b>	Unspecified	Regularly
11/26/2007	3c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> [Chief Thompson] indicated that the draft EOP would be submitted to the Emergency Council at the February	02/25/2008	03/24/2008

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 26, 2018					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			meeting for final approval and adoption on behalf of the Kern County/Operational Area.		
11/26/2007	6a.	Office of Emergency Services	<u>Review and recommend proposed Agreement with the Salvation Army.</u> It was agreed that the Fire Department would submit the <u>Agreement</u> to the Board of Supervisors.	Unspecified	On hold per Salvation Army
03/24/2008	4c.	Board of Supervisors	<u>Receive, approve and recommend for Board approval and adoption the updated Emergency Operations Plan.</u> Motion by Mr. Hensler, seconded by Mr. Price, to receive, approve, and recommend for Board approval and adoption the updated Emergency Operations Plan. Motion carried.	Unspecified	08/26/2008
03/24/2008	4d.	Board of Supervisors	<u>Receive, approve and recommend for Board approval amendment to County Ordinance 2.66.</u> Motion by Mr. Frapwell, seconded by Mr. Hensler, to receive, approve, and recommend for Board approval amendment to County Ordinance 2.66. Motion carried.	Unspecified	08/26/2008
03/24/2008	5a.	Fire Department/Office of Emergency Services	<u>County Preparedness Assessment measurement.</u> Mr. Errea directed staff to place on the next Council agenda an item to consider issues related to disaster preparedness performance measures.	06/16/2008	06/16/2008
03/24/2008	9b.a.	Board of Supervisors	<u>Presentation of Memorandum of Understanding developed to support Donations Management capability</u> i. Goodwill Industries ii. United Way After discussion, motion by Mr. Elliott, seconded by Mr. Frapwell, to finalize the MOUs and submit to the Board of Supervisors to approve the Goodwill Industries MOU and receive and file the United Way MOU. Motion carried.	Unspecified	04/22/2008
06/16/2008	8a.a.	General Services Division Administrative Services Officer/County Director of Policy Analysis/County Legislative Analyst	<u>Homeland Security Grants Update.</u> Ms. Barron reported that the federal government is considering changing its approach to grant awards to grants that require matching funds. She suggested enlisting the County's Legislative Analyst to communicate to the federal government the	Unspecified	09/2010



KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 26, 2018					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			negative impacts such a change might cause. Ms. Barron noted that such a change might cause some counties to back away from grant opportunities altogether. Mr. Errea directed Ms. Barron to work with Director of Policy Analysis Adel Klein and Legislative Analyst Allan Krauter to communicate with the federal government on the issue. <u>Update: Per Allan Krauter, Kern County's concerns have been communicated to the State.</u>		
06/16/2008	8c.	Department of Agriculture and Measurement Standards	<u>Other Non-Member Announcements or Reports.</u> Mr. Arroyo discussed an ongoing project to integrate pesticide application GIS data into Computer Aided Dispatch (CAD) to provide real-time information on possible agents involved in pesticide drifts. Chief Thompson indicated that he would ask Deputy Chief Brian Marshall contact Mr. Arroyo to facilitate the integration. Ms. Barron asked whether any systems or equipment is needed to facilitate the integration. Mr. Errea asked for an update on the project at the September 22 <sup>nd</sup> Council meeting. <u>Update: The Department of Agriculture and Measurement Standards will share a project update at the December 6, 2010, Council meeting.</u>	09/22/2008	12/06/2010
09/22/2008	3a.	Fire Department	<u>Discuss formation of a multi-discipline Disaster Assessment Response Team.</u> Mr. Errea indicated that staff should develop a more thorough report, including a plan of action and cost estimates, to present to the Council and eventually to the Board of Supervisors. <u>Update: The Fire Department will lead a discussion of the issue at the December 6, 2010, Council meeting.</u>	Unspecified	12/06/2010
09/22/2008	3b.	Fire Department/Office of Emergency Services	<u>Status report on Telephone Emergency Notification System (TENS) grant award.</u> Chief Thompson directed that finalists be asked about the potential impact of the area code overlay under consideration by the California Public Utilities Commission. He noted that the overlay	Unspecified	09/22/2008

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 26, 2018					
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			could impact Kern County residents who live in the 760 area code.		
9/28/2008	5.	Office of Emergency Services/Environmental Health Services Department/County Administrative Office	<u>Council Member Announcements or Reports.</u> Mr. Nilon asked Ms. Armstrong to work with Mr. Constantine and a representative from the CAO to establish a reporting structure to brief jurisdictional executives on the results of TLO site assessments of publicly owned facilities and provide information about which countermeasures could be funded to implement TLO recommendations to improve facility security. He asked that the proposed structure be placed on the next Council agenda	12/07/2009	03/08/2010
6/18/2012	4a.	Public Health Department	The Council authorized review of the existing County ordinance establishing the Council to confirm appropriate Department representation and Council member voting authorization.	9/17/2012	9/17/2012
6/18/2012	5a.	County Counsel	The Council requested additional review of the Disaster Service Worker program and appropriate supporting protocols for the County of Kern.	9/17/2012	9/17/2012

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 26, 2018						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
<b>CAPABILITY:</b> Emergency Operations Center Management						
<b>OBSERVATION TITLE:</b> Direct Emergency Operation Center's (EOC's) Tactical Operations						
<b>RECOMMENDATION:</b> Provide additional ICS training and establish cyclical review.						
1.1.1.1. Review and confirm online ICS training is completed and tracked by responding Departments	County of Kern, City of Bakersfield	<b>County:</b> Under direction of Emergency Council <b>City:</b> Bakersfield Fire	Second Quarter 2013	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.2. Schedule and deliver classroom based ICS-300 and ICS-400 training annually (dependent on grant funding)	Kern County OES	Emergency Manager	Fall 2013 and annually thereafter	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.3. Schedule and deliver EOC Operations training annually (dependent on grant funding)	County of Kern, City of Bakersfield	<b>County:</b> Emergency Manager <b>City:</b> Bakersfield Fire	Summer/Fall 2013 and annually thereafter	N/A: Ongoing to address staffing changes	In Progress	
1.1.1.4. Develop training videos to familiarize large number of jurisdictional personnel to response actions defined in evacuation plans	County of Kern	Emergency Manager	Upon completion of plan review and update		Pending	
<b>RECOMMENDATION:</b> Noise levels in busy EOCs/DOCs are the norm. Headphones, particularly wireless units could solve this issue as well as allowing free movement around the EOC while staying in contact via wireless headphones.						
1.1.2.1. Obtain telephone headsets for EOC Ops Room (as funding permits)	Kern County OES	Emergency Manager	April 2013	May 2013	May 2013	
1.1.2.2. Adjust EOC Ops Room telephone ring patterns, customized by Section	Kern County OES	Emergency Manager	April 2013	April 2013	April 2013	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 26, 2018						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
<b>OBSERVATION TITLE:</b> Identify and Address Issues						
<b>RECOMMENDATION:</b> Make effective use of the large wall displays of selected computer monitors by defining display content and who is responsible for selecting and posting items that fall within the content guidelines for each screen.						
1.2.1.1. Establish work group to review EOC procedures to determine status board display requirements and optimal usage	Kern County OES	Emergency Manager	June 2013	August 2013	Open	
1.2.1.2. Reconcile status board display requirements to technical capability of audio/visual system	Kern County Fire	IT Manager	Sept 2013	Nov 2013	Pending	
<b>OBSERVATION TITLE:</b> Support and Coordinate Response						
<b>RECOMMENDATION:</b> Implement regular briefings within EOC, as appropriate						
1.3.1.1. Review EOC Procedures, revise as needed, assess and modify staffing positions	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open	
<b>CAPABILITY:</b> Citizen Evacuation and Shelter-In-Place						
<b>OBSERVATION TITLE:</b> Develop and Maintain Plans, Procedures, Programs, and Systems.						
<b>RECOMMENDATION:</b> When the plan is reviewed that all options be carefully examined and all organizations responsible for implementing the plan be involved to avoid further confusion from basic changes to the heart of the plan						
2.1.1.1. Establish Work Group to review and update Dam Failure Evacuation plan; revise and update Alert & Response Level actions as needed; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	Open	
2.1.1.2. Establish Work Group to review and update Transportation Plan for Persons with Access & Functional Needs; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	In Progress	
<b>RECOMMENDATION:</b> Expand potential flood inundation areas to resource planning.						
2.1.2.1. Develop database of sites for mass shelter operations; develop MOUs	County of Kern	EOC Logistics Section (General Services Department)	June 2013	December 2013	Open	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 26, 2018					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
2.1.2.2. Develop database of sites for medical shelters and alternate care sites	County of Kern	EMS Department	June 2013	December 2013	Open
<b>RECOMMENDATION:</b> Ensure efficient distribution and availability of key plans					
2.1.3.1. Confirm online and website availability of plans	Kern County Fire	IT Manager	December 2013	March 2014	Pending
<b>RECOMMENDATION:</b> Review options and costs and add a multiple language capability in response to this AFN population issue					
2.1.4.1. Investigate availability of translation (language and ASL) services	County of Kern	EOC Logistics Section (General Services Department)	June 2013	Sept 2013	Open
2.1.4.2. Obtain equipment as needed to support translation services (dependent on grant funding)	County of Kern	Emergency Manager	October 2013	November 2013	Pending
<b>RECOMMENDATION:</b> Review EOC/DOC staffing and consider designating and staffing Scribe positions where appropriate					
2.1.5.1. Review EOC Procedures, assess and modify staffing positions as appropriate	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open
<b>CAPABILITY:</b> Emergency Public Information and Warning					
<b>OBSERVATION TITLE:</b> Develop and Maintain Plans, Procedures, Programs, and Systems.					
<b>RECOMMENDATION:</b> PIOs should be provided with additional emergency-related training and practice to include blocks of training on JIC organization and function.					
3.1.1.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	April 2013	Ongoing periodically to address staff changes	May 2013
<b>RECOMMENDATION:</b> Provide training and scheduled refresher training to agency heads and management on the duties and responsibilities of agency PIOs and the JIC when a JIC is established					
3.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	June 2013
<b>RECOMMENDATION:</b> Review JIC equipment and facilities and, as budgets and overall county priorities support, fill gaps.					
3.1.3.1. Finalize JIC layout, and identify equipment gaps	Kern County Fire	PIO	June 2013	September 2013	May 2013

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 26, 2018					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
3.1.3.2. Procure JIC equipment, as budget and/or grant funds permit.	Kern County OES	Emergency Manager	October 2013 (depending on funding)		May 2013
<b>CAPABILITY:</b> WebEOC					
<b>OBSERVATION TITLE:</b> Improvement systemic use of WebEOC					
<b>RECOMMENDATION:</b> Convene working group with representation of all local agencies using WebEOC					
4.1.1.1. Reassess current protocol of WebEOC use, identify areas for improvement, develop recommendations	Kern County OES	Planner	April 2013	Ongoing periodically to address staff changes	In Progress
<b>RECOMMENDATION:</b> Train department designees					
4.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	In Progress