Fee Amount: $50.00
Fee Code: 2.1

1. Step 1 - Licensing process begins with the State of California (Community Care Licensing). Applicant can go to their website at ccll.ca.gov to begin the process.
2. Step 2 – Form 850 (state form) will arrive at the fire department within 2-3 weeks.
3. Step 3 – Inspection fee will be $50 for new license. Annual inspections will be $90. Make check payable to Kern County Fire Department.
4. Step 4 - Once Fire Prevention receives the fee for the inspection, Fire Prevention will schedule the inspection.
5. **INSPECTION**
   **Fire clearance**
   - State Community Care Licensing requires that homes in which day-care is provided for nine to fourteen children pass a fire clearance inspection prior to being licensed.
6. **MEANS OF EGRESS**
   **Exits Required**
   - Two exits must be provided which are remotely located from each other. One of these may be a sliding glass door.
   **Locking Devices**
   - Locking devices on the exit doors must be operable in a single motion, without a key or special knowledge required to open the door. Any deadbolt must be interlocked with the handle so that it retracts at the same time that the handle is used to open the door. Any door or gate which must be accessed before reaching the public street or alley must also meet these requirements.
   **Security Bars**
   - Security bars must be equipped with an approved release mechanism operated from the inside without the use of a key or any special knowledge or effort.
   **Location**
   - Day-care may not be allowed on the second floor unless the building is equipped with fire sprinklers and has two exits from the second floor, one of which provides access directly to the exterior. A basement may not be used unless it has two exits, one of which provides access directly to the exterior.
   - Day-care is not allowed in the garage or similar structures unless a change in use permit has been obtained from the Building Department.
Housekeeping

Storage of combustible materials in buildings shall be orderly, with storage separated from heating devices by distance or shielding so that ignition cannot occur. C.F.C. SEC. 315.2

Storage shall be maintained 2 feet or more below the ceiling in non-sprinklered areas of buildings or a minimum of 18 inches below sprinkler defectors in sprinklered areas of buildings. C.F.C. SEC. 315.2.1

7. FIRE PROTECTION

Fire Extinguisher
- One 2A10BC extinguisher must be provided. The extinguisher must be accessible and mounted 2' to 5' off the floor.
- T19 SEC. 574.1 The fire extinguisher training and inspection

Carbon Monoxide Detectors
In July 2011 Kern County adopted the standard for CO2 detectors for all Sleeping areas in residents

Smoke Detectors
- Single station or interconnected smoke detectors with battery back-up power are required in any area in which the children sleep. If bedrooms are used, the bedrooms and the hall outside the bedrooms shall have smoke detectors. C.F.C. SEC. 907.2.3.9.2

Fire Alarm
- A device suitable for sounding an alarm must be provided and securely mounted to a wall. NFPA 72 C.F.C. SEC. 907.9
- The fire alarm pull station box shall be located not more than 5 feet from the entrance to each exit. C.F.C. SEC. 907.5.2.1

8. GENERAL FIRE SAFETY

- Any gas appliance must have a shut-off valve on the gas line. A means to protect children from any water heater or furnace which they could touch must be provided. Combustible materials shall not be stored adjacent to heat-producing equipment.
- Electrical extension cords shall not be used as a substitute for permanent wiring. C.F.C. SEC. 605.5
- Replace all missing junction box covers and electrical power outlet covers throughout the entire building. C.F.C. SEC. 605.6
- The hot water heater inspection for seismic control, exhaust ducting, burner shielding in place and housekeeping issues. No combustibles stored near boilers rooms. C.F.C SEC.315.2.3

9. FIRE RESISTIVE BARRIER

- A garage must be separated from the residence by fire-resistive construction. If there is a door opening from the garage into the residence, it must be a 1 3/8” solid core door equipped with a self-closing device
10. **EMERGENCY PLAN**
   - Post an emergency plan. Fire drills are recommended monthly.
   - The address must be posted and clearly visible from the street. Numbers must be a minimum of 4 inches high and of a color contrasting with the background color.

11. **Edith Drill**
   - The Emergency Drill In The Home
   - Fire Drill, Seismic Drill, Lock Down Drill.
   - **Post drill** dates, the number of people, the drill time and any comments.

12. **Monthly Inspections Table**
   - Smoke Detectors, Carbon Monoxide Detectors, fire extinguishers exiting and corridors means of egress and hardware checks, dryer lent traps and hot water heater areas.

<table>
<thead>
<tr>
<th>Fire Drill</th>
<th>Date</th>
<th>Times</th>
<th># Kids</th>
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<tr>
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<tr>
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<tr>
<td>Lock Down</td>
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</table>

Additional Requirements: _____________________________________________
_________________________________________________________________

**Mailing Address:**
Kern County Fire Department
5642 Victor St.
Bakersfield, CA 93308
Attn: Fire Prevention