Permit Requirements
Special Event/Public Assembly

Kern County Fire Department
Office of the Fire Marshal ~ Fire Prevention
2820 M St. ~ Bakersfield, CA 93301
Telephone (661) 391-3310 ~ Fax (661) 636-0466/67
Website: kerncountyfire.org
Email: fireprevention@kerncountyfire.org

Please include completed Application for Permit (KCFD 200) & Standby Request (KCFD 201) with submittal

Fee Amount: $165.00
Fee Code: 2.6

1. Permits for Special Event or Public Assembly shall be applied for at 2820 M St., Bakersfield, CA 93301.
2. Permit fee and Fire Safety Officer (FSO) standby fees shall be submitted at time of application submittal. Make check payable to Kern County Fire Department. Visa and MasterCard accepted.

Special Event/Public Assembly Permit Requirements:

Permits for special events or public assemblies in other than Group A or E occupancies shall be required by the Kern County Fire Department pursuant with Section 403 of the 2016 California Fire Code. Buildings not designed as an A or E occupancy will not have adequate exiting, fire notification systems, fire protection systems, and evacuation routes.

Buildings with a working fire sprinkler system will require one Fire Safety Officer at a minimum. Non-sprinkled buildings will require one Fire Safety Officer and a Fire Engine with two personnel.

Occupancies, uses, and outdoor locations shall comply with the emergency preparedness requirements set forth in the 2016 California Fire Code Sections 403.2 through 403.12.3.3. Where a fire safety and evacuation plan is required by Sections 403.2 through 403.1.1.4, evacuation drills shall be in accordance with Section 405 and employee training shall be in accordance with Section 406.

Fire watch personnel. Where, in the opinion of the fire code official, it is essential for public safety in a place of assembly or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest, or activity, the owner, agent, or lessee shall provide one or more fire watch personnel, as required and approved. Fire watch personnel shall comply with Sections 403.12.1.1 and 403.12.1.2.

Fire watch personnel shall keep diligent watch for fires, obstructions to means of egress and other hazards during the time such place is open to the public or such activity is being conducted and take prompt measures for remediation of hazards, extinguishment of fires that occur, and assist in the evacuation of the public from the structures.
Public safety plan for gatherings. Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants, and fire apparatus access roads. Or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of or prescribe a public safety plan that provides an approved level of public safety and addresses the following items:

1. Emergency vehicle ingress and egress.
2. Fire protection.
3. Emergency egress or escape routes.
4. Emergency medical services.
5. Public assembly areas.
6. The directing of both attendees and vehicles. Including the parking of vehicles.
7. Vendor and food concession distribution.
8. The need for the presence of law enforcement.
9. The need for fire and emergency medical services personnel.

Crowd managers for gatherings exceeding 1,000 people. Where facilities or events involve a gathering of more than 1,000 people, crowd managers shall be provided in accordance with CFC Sections 403.12.3.1 through 403.12.3.3. 403.12.3.1 Number of crowd managers. The minimum number of crowd managers shall be established at a ratio of one crowd manager for every 250 persons.

Exception: Where approved by the fire code official, the number of crowd managers shall be permitted to be reduced where the facility is equipped throughout with an approved automatic sprinkler system or based upon the nature of the event.

Mailing Address:
Kern County Fire Department
2820 M St.
Bakersfield, CA 93301
Attn: Fire Prevention

CFC – California Fire Code 2016